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WASHINGTON, D.C. 20231
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/835,086	04/13/2001	Songxiang Wei	M-11127 US

CONFIRMATION NO. 2983

FORMALITIES LETTER



OC000000006165626

SKJERVEN MORRILL MACPHERSON
Suite 700
25 Metro Drive
San Jose, CA 95110

Date Mailed: 06/08/2001

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The statutory basic filing fee is missing.
Applicant must submit \$ 710 to complete the basic filing fee and/or file a small entity statement claiming such status (37 CFR 1.27).
- Total additional claim fee(s) for this application is \$72.
 ■ \$72 for 4 total claims over 20.
- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$130 for a non-small entity, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 912.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
 - more than one figure is present and each figure is not labeled "Fig." with a consecutive Arabic numeral (1, 2, etc.) or an Arabic numeral and capital letter in the English alphabet (A, B, etc.)(see 37 CFR 1.84(u)(1));

09/03/2001 09:03:06

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710.00 CH
72.00 CH
130.00 CH

01 FC:101
02 FC:103
03 FC:105

A copy of this notice MUST be returned with the reply.

Seble

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

05335085-073001



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant: Songxiang Wei
Assignee: WebEx Communications, Inc.
Title: Sharing Directdraw Applications Using Application Based Screen Sampling
Serial No.: 09/835,086 Filing Date: April 13, 2001
Examiner: Unknown Group Art Unit: Unknown
Docket No.: M-11127 US

San Francisco, California
July 30, 2001

Box Missing Parts
Attn: Official Draftsperson
COMMISSIONER FOR PATENTS
Washington, D. C. 20231

SUBMISSION OF FORMAL DRAWINGS

Dear Sir:

Applicant submits seven (7) sheets of formal drawings, consisting of Figures 1, 2, 3A, 3B, 4, 5A, 5B, 6, and 7, in the above-named application. If there are any questions regarding these drawings, please call the undersigned at (415) 217-6000.

EXPRESS MAIL LABEL NO:

EL707910402US

Respectfully submitted,

Todd Briggs
Attorney for Applicants
Reg. No. 44,040

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